



**District 29 Parent Teacher Organization Gifts Program
Requests for PTO Funding 2024-2025**

Any teacher, parent, student or community member who has a request for funds from the PTO must fill out this form. Please answer these questions as thoroughly as possible, providing supporting detail and information. The funding guidelines can be found [here](#).

Please email the completed form to the PTO President-Elect (president_elect@district29pto.org) by **Friday, November 1, 2024**.

Applicant's Name:

Applicant's Role (Teacher/Parent/Student/Community Member):

Benefitting School:

Beneficiaries:

Grade(s):

Specials/Exploratories (*if applicable*):

Clubs (*if applicable*):

Estimated # of students who will benefit:

1. Please provide a description of your request.

**2. What is the amount requested? Provide a line-item budget of all expenses that will be incurred.
*Please use the "Additional Notes" section if more space is needed.***



3. Which of the three funding priority areas does your application address? *Please refer to this year's guidelines for an expanded description of each priority area.*

Experiential education opportunity

Enrichment activities or events

Start-up “seed money” to pilot a new student club

Other (For anything outside of these priority areas, you will need approval by administration and PTO President-Elect*)**

4. Has this request been reviewed by the respective school administration?

5. Have you exhausted all other funding options before coming to the PTO Gifts Program?

Additional Notes: