



**District 29 Parent Teacher Organization Gifts Program
Requests for PTO Funding 2024-2025**

Any teacher, parent, student or community member who has a request for funds from the PTO must fill out this form. Please answer these questions as thoroughly as possible, providing supporting detail and information. The funding guidelines can be found [here](#).

Please email the completed form to the PTO President-Elect (president_elect@district29pto.org) by **Friday, November 1, 2024**.

Applicant's Name:

Applicant's Role (Teacher/Parent/Student/Community Member):

Benefitting School:

Beneficiaries:

Grade(s):

Specials/Exploratories (if applicable):

Clubs (if applicable):

Estimated # of students who will benefit:

1. Please provide a description of your request.

2. What is the amount requested? Provide a line-item budget of all expenses that will be incurred. Please use the "Additional Notes" section if more space is needed.



3. Which of the three funding priority areas does your application address? *Please refer to this year's guidelines for an expanded description of each priority area.*

Experiential education opportunity

Enrichment activities or events

Start-up “seed money” to pilot a new student club

Other (For anything outside of these priority areas, you will need approval by administration and PTO President-Elect*)**

4. Has this request been reviewed by the respective school administration?

5. Have you exhausted all other funding options before coming to the PTO Gifts Program?

Additional Notes: