



## **District 29 Parent Teacher Organization Gifts Program Requests for PTO Funding 2024-2025**

Any teacher, parent, student or community member who has a request for funds from the PTO must fill out this form. Please answer these questions as thoroughly as possible, providing supporting detail and information. The funding guidelines can be found [here](#).

Please email the completed form to the PTO President-Elect ([president\\_elect@district29pto.org](mailto:president_elect@district29pto.org)) by **Friday, November 1, 2024**.

---

**Applicant's Name:** Northwestern University Settlement House Holiday Gifts Committee and 4th Grade Team; represented by Maggie Yocom-Piatt and Mrs. Johnson

**Applicant's Role (Teacher/Parent/Student/Community Member):** Parent

**Benefitting School:** SRS

**Beneficiaries:**

**Grade(s):** 4

**Specials/Exploratories (if applicable):**

**Clubs (if applicable):**

**Estimated # of students who will benefit:** 70

**1. Please provide a description of your request.**

We would like to purchase small items to make gift bags, similar to stockings, to supplement the NUSH holiday gift collection. We will purchase several varieties of small items and gift bags/boxes. Each 4th grader will assemble and decorate 2 winter-themed gift bags to be distributed to NUSH families. This service project will not only provide NUSH families with more support during the holiday season, but will also increase hands-on engagement amongst the 4th graders for a better understanding of the mission of the NUSH holiday gift program.

**2. What is the amount requested? Provide a line-item budget of all expenses that will be incurred.**

*Please use the "Additional Notes" section if more space is needed.*

- \$5 per gift bag to fill the stockings with a few small items each (flavored lip balm, winter stickers/pencils, pop its, plush keychains, candy, etc) x 140 = \$700
  - \$1 per gift bag (or box) x 140 = \$140
- Total: \$840



3. Which of the three funding priority areas does your application address? *Please refer to this year's guidelines for an expanded description of each priority area.*

**Experiential education opportunity-service project**

**Enrichment activities or events**

**Start-up "seed money" to pilot a new student club**

**Other** (*\*For anything outside of these priority areas, you will need approval by administration and PTO President-Elect*)

**4. Has this request been reviewed by the respective school administration?**

Yes

**5. Have you exhausted all other funding options before coming to the PTO Gifts Program?**

Yes

**Additional Notes:**