

Sunset Ridge/Middlefork School PTO Board Report

Thank you for taking time to complete this report. This information will be kept as an electronic file on the website and used solely to hand down to the next person responsible for chairing this position. We value your experience and knowledge and know the incoming chair will as well. Every little bit helps!

Submitted by: Sandy Norbot

Board Position and Year held: Bike Safety Chair 2024

Approximate Budget: \$0

Key Responsibilities: Assist school P.E. teacher in recruiting volunteers to help with the Road Safety Course on the Friday of Bike Safety Week, typically held in the Fall.

Month	Responsibilities (bullet format, as many as needed)
August	<ul style="list-style-type: none">• About a week after school starts, email Middlefork P.E. teacher and Principal to introduce yourselves as the bike safety chairs and ask what you could help with. Find out how many volunteers they will want present for the Road Course.
September	<ul style="list-style-type: none">• About 2-3 weeks before Road Course, request all 3rd grade room parents to email info from Bike Safety Chairs to their classrooms in order to recruit volunteers for the Road Course. See sample blurb below.• Idea is to open up this volunteer opportunity to all parents. If there is a large volume that volunteer, can pull names from a hat.• In 2024, P.E. teacher asked for 10 volunteers but was flexible and allowed 11 plus the 3 Bike Safety Chairs• Report the plans at the September PTO meeting• DAY OF ROAD COURSE TEST:<ul style="list-style-type: none">○ Bike Safety chairs to help with morning drop off of bikes, which are brought into the gym.○ Bike Safety chairs and volunteers help with outdoor Road Course as well as help officer register bikes with the Northfield Police Department• Thank the volunteers after completion, and celebrate this “ride of passage” for your 3rd grader!

Info sent by room parents for 2024 Bike Safety Week

Hi 3rd grade parents!

My name is Mallory Ruh and I am one of the chairs of bike safety week this year along with Sandy Norbot and Elizabeth Juedes. Bike Safety Week is an annual "ride of passage" for Middlefork third graders each year and will be held this year from September 16th-20th. After completing the one-week course and passing the safety test at the end of the week, 3rd graders are allowed to begin riding their bikes to and from school if they have their parents' approval.

We are looking for three volunteers from each 3rd grade classroom to help with the safety test at Middlefork school during the afternoon on September 20th. Volunteers would be needed during the hours of 12:30-2:30pm to assist students along the bike safety course and to help with bike registration. If you are interested please e-mail me at MalloryRuh@gmail.com by September 10th. More information will be provided once volunteers are determined.

Please do not hesitate to reach out if you have any questions and thank you!

Mallory Ruh

Key Contacts: List key contacts, in chart below and any pertinent information that could prove useful for incoming chair.

Name	Email	Phone	Misc. Notes
Mallory Ruh	malloryruh@gmail.com	773-706-1973	
Elizabeth Juedes	elizabethmcdowell31@gmail.com	415-308-7034	
Sandy Norbot	sandynorbot@yahoo.com	847-826-8630	
Donna Kasper, P.E. Teacher	kasperd@srd29.org		
Jennifer Kiedaisch, Principal	kiedaischj@srd29.org		