

# Teacher Appreciation Week 2021-2022

September/October	Update the Teachers Favorites list on the PTO website with new teachers, take out teachers/staff that are no longer there. <a href="https://www.district29pto.org/blank">https://www.district29pto.org/blank</a> D29 Parent Brent Payne manages PTO website. Email <a href="mailto:jimmie@loud.us">jimmie@loud.us</a> Jimmie Swaggerty to update the PTO site.
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February	<p>Have a meeting with the respective school principals to get their "Wish List". Principals have a great idea of what teachers like and want.</p> <p>Teacher Appreciation is typically the first week of May.</p> <p>Determine which of you will be able to take the time for planning from now through Teacher Appreciation week, and which of you can only be available to help out during the actual Teacher Appreciation week. A good balance for the planning portion and leg work is to divvy up the responsibilities between at least 4 people.</p> <p>Confirm counts for staff at each school. Ivy Sukenik can have a report ran with staff info. General numbers have been 60 for SRS and 41 for Middlefork.</p> <p>Talk to Hospitality and Conference Meal Chairs - see what they have done for ideas, and as not to duplicate.</p> <p>Be conscious of dietary preferences/restrictions. Offer some Gluten Free items and vegetarian (i.e. veggie sandwich in addition to lunch meat).</p> <p>Ideas that have been well received in the past :</p> <ul style="list-style-type: none"><li>● Daily Gift Raffles for teachers</li><li>● Mobile Baristas -<ul style="list-style-type: none"><li>○ <i>If you decide on this, book it in March. Their schedule fills quickly for May. Dr. Sukenik has used The Rolling Bean and liked it.</i></li></ul></li><li>● Letters of Thank you from Students *</li><li>● A Sweet treat day</li><li>● Individualized Experiences based on Teachers Favorites List</li><li>● A Healthy luncheon or Healthy Breakfast (either/or )</li><li>● Teacher Gift</li><li>● Chair massage person for a day</li><li>● Yoga/Meditation Day..with an outside instructor</li></ul> <p>Plan something special for each day of the week. <b>Combination of meaningful experiences</b> along with gifts/treats.</p> <p>*2022 Room parents worked with students in the classroom to make notes/pictures of appreciation. Each classroom was assigned 2-3 staff members to write to. <i>This ensured all staff received something special.</i></p>
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<p>March</p>	<p>Start coordinating and preparing now.</p> <p>Determine a theme if you wish.</p> <p>The 2 schools have coordinated in the past in order to have a streamlined experience for all staff as well as for budget purposes. But it is up to each Committee Chair to decide how they want to do it.</p> <p>Budget is \$2500 per school, \$5,000 total for district.</p> <p>Divide responsibilities. signs, luncheon, gifts, communication (with parents, room parents, custodians, teachers), decorations/paper products, food &amp; supply shopping...</p> <p>If you plan to get donations, March is a good time to start those talks in order to secure donations in time. Companies are willing to help out for teachers!</p> <p>Continue work with your committee.  <b>***You will hit the ground running after spring break!***</b></p>
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<p>April</p>	<p><u>Plan your communication strategy to students and parents in order :</u></p> <p>PTO Website (Brent Payne)  District websites and calendars (Sheri Styczen)  PTO Instagram and Facebook (PTO Secretary)  PTO Newsletters (Monthly Matters) This comes out the Monday before the monthly PTO meeting. Get the info to the PTO President and Communications Chair the week before.</p> <p>Parent Square - Principals can send the ParentSquare communication for you. Send Text or make a graphic (use app such as Canva)  Debbie Lofdahl can add a section to the Friday News</p> <p>Parents appreciate clear and simple directions on how they can contribute to the week.</p> <p>Communicate with Staff at each school to let them know the plan for the week.</p> <p>Confirm date of luncheon or other big event with principals. Find &amp; confirm caterer.</p> <p>Continue prep for big event. Send invitation to teachers and staff for luncheon. Send letter to teachers/staff highlighting the week's activities.</p> <p>Solicit parent volunteers if needed.</p> <p>Sign up Genius is helpful.</p>
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## Teacher Appreciation activities for **2021/2022 School Year**. Same experience for both Middlefork and Sunset Ridge

Friday before - Decorate schools in the afternoon after students leave

Monday

- “Yard Card” signs outside of schools
- Parent greeters at doors of both schools at 7:15. Handed out flowers and pencils.
- Bagel and Fruit Breakfast
- Daily Gift Card Raffle

Tuesday

- Teacher Favorites day - Asked families to have students wear teacher’s favorite color or gear from favorite sports team. Parents accessed this info on PTO website under Parent resources/ “Teacher Favorites”.
- Cookies from Crumbl with cold coffee drinks
- Chalk the Sidewalks after school (yard card signs come down after two days, so chalking replaced this)
- Daily Gift Card Raffle

Wednesday

- Staff Buffet Luncheon - Elegante Catering. Supply some “to go” containers for staff who like to take their meal out
- Daily Gift Card Raffle

Thursday

- Teacher Favorites Day II - Asked families to bring in a favorite item for the teachers - a gift card, a treat/snack, or a handmade picture/drawing of a favorite item.
- Daily Gift Card Raffle

Friday

- Gift given to all staff members. \$10 gift card to Currito (District Manager gave us 10% off plus coupons for free chips/salsa)
- Daily Gift Card Raffle

### **Key Contacts List:**

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Ivy Sukenik

Debbie Lofdahl

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### **Vendor Contacts:**

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Black Fodder Coffee

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Quoted \$1,015 which covered both schools, on different days.

Yard Cards

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