

Sunset Ridge/Middlefork School PTO Board Report

Thank you for taking time to complete this report. This information will be kept as an electronic file on the website and used solely to hand down to the next person responsible for chairing this position. We value your experience and knowledge and know the incoming chair will as well. Every little bit helps!

Submitted by: Seong McGarry, Hillary Bufalino, Allison Gaetano, Abby Hurwitz and Soo Moon

Board Position and Year held: Photo Day Middlefork & Photo Day Sunset Ridge 2022 - 23

Approximate Budget: \$20 for each school for supplies. (Water Spray bottle, hairspray, hair gel)

Key Responsibilities: Please list key responsibilities, for your position, in its corresponding month:

Month	Responsibilities (bullet format, as many as needed)
Beginning of school year	Check-in with school Principals on Picture Day date.
Before Picture Day	<ul style="list-style-type: none"> • Contact photo company and ask them to ensure disposable combs are brought to school on Picture Day. • Purchase hair supplies: hair spray, hair gel and spray bottle for water to use on Picture Day. •
Picture Day	<ul style="list-style-type: none"> • Check-in w/ photographer and ask how you can help. • Ask photographer for schedule and assist with pulling classrooms for photos and staying on schedule. • Help tame hair, do whatever needs to be done to make kids smile and assist where needed. • Have fun! Picture day is the best! • Plan to be at school for 4-6 hours depending on schedule set by school.

Key Contacts: List key contacts, in chart below and any pertinent information that could prove useful for incoming chair.

Name	Email	Phone	Misc. Notes
Color Portraits		(847)382-7507 ext. 7	
Jennifer Kiedaisch – Middlefork Principal	kiedaischj@srd29.org	(847)881-9505	
Dr. Ivy Sukenik – SRS Principal	sukeniki@srd29.org	(847)881-9472	